

GENERAL FUND - PROVISIONAL OUTTURN FOR 2020/21

Portfolio	2020/21 Original Budget £'000	Budget Variations allocated in year #	2020/21 Latest Approved Budget £'000	2020/21 Projected Outturn £'000	Variation £'000	Variation previously reported Exec £'000
Adult Care & Health	69,416	Cr 357	69,059	68,468	Cr 591	679
Children, Education & Families (incl. Schools' Budget)	42,207	467	42,674	43,044	370	1,792
Environment & Community	31,136	199	31,335	30,963	Cr 372	Cr 482
Public Protection & Enforcement	2,434	29	2,463	2,463	0	0
Renewal, Recreation & Housing	14,889	Cr 214	14,675	14,326	Cr 349	Cr 34
Resources, Commissioning & Contracts Management	46,015	898	46,913	46,345	Cr 568	Cr 417
Total Controllable Budgets	206,097	1,022	207,119	205,609	Cr 1,510	1,538
Capital, Insurance & Pensions Costs (see note 2)	9,340	0	9,340	9,340	0	0
Non General Fund Recharges	Cr 853	0	Cr 853	Cr 853	0	0
Total Portfolios (see note 1)	214,584	1,022	215,606	214,096	Cr 1,510	1,538
Central Items:						
Income from Investment Properties	Cr 9,720	0	Cr 9,720	Cr 9,720	0	0
Interest on General Fund Balances	Cr 3,591	0	Cr 3,591	Cr 4,841	Cr 1,250	Cr 750
Total Investment Income	Cr 13,311	0	Cr 13,311	Cr 14,561	Cr 1,250	Cr 750
Contingency Provision (see Appendix 4)	11,799	Cr 10,285	1,514	374	Cr 1,140	Cr 1,845
Other central items						
Reversal of net Capital Charges (see note 2)	Cr 7,794	0	Cr 7,794	Cr 7,794	0	0
Utilisation/Set Aside of Prior Year Collection Fund Surplus	5,873	0	5,873	5,873	0	0
New Homes Bonus Support for Revenue	1,612	0	1,612	1,612	0	0
Contribution to Carbon Neutral Initiatives Fund	875	0	875	875	0	0
Contribution to the Walnuts Development reserve	0	80	80	80	0	0
Housing Investment Fund reserve	0	9,895	9,895	9,895	0	0
Legal costs	0	350	350	350	0	0
Council website	0	150	150	150	0	0
Provision for COVID related service pressures 2021/22	0	0	0	3,767	3,767	0
Levies	1,256	0	1,256	1,256	0	0
Total other central items	1,822	10,475	12,297	16,064	3,767	0
Prior Year Adjustments						
Social care placements	0	0	0	Cr 584	Cr 584	0
Utility Costs Provision	0	0	0	Cr 339	Cr 339	0
Highways Rechargeable Works & Vehicle Crossover Balances	0	0	0	Cr 84	Cr 84	0
Total Prior Year Adjustments	0	0	0	Cr 1,007	Cr 1,007	0
Total all central items	310	190	500	870	370	Cr 2,595
Bromley's Requirement before balances	214,894	1,212	216,106	214,966	Cr 1,140	Cr 1,057
Carry Forwards from 2019/20 (see note 3)	0	Cr 1,140	Cr 1,140	0	1,140	1,140
Adjustment to Balances	0	0	0	0	0	Cr 83
Business Rates Retention Scheme (Retained Income, Top-up and S31 Grants)	Cr 40,426	0	Cr 40,426	Cr 40,426	0	0
Business Rate Levy	0	0	0	0	0	0
New Homes Bonus	Cr 1,612	0	Cr 1,612	Cr 1,612	0	0
New Homes Bonus Topslice	0	Cr 72	Cr 72	Cr 72	0	0
Collection Fund Surplus	Cr 5,873	0	Cr 5,873	Cr 5,873	0	0
Bromley's Requirement	166,983	0	166,983	166,983	0	0
GLA Precept	43,842	0	43,842	43,842	0	0
Council Tax Requirement	210,825	0	210,825	210,825	0	0

Budget Variations allocated to portfolios in year consists of:

- | | | | |
|---|-------|--------------|------------------|
| 1) Carry forwards from 2019/20 | £'000 | 1,140 | (see note 3) |
| 2) Allocations from the central contingency provision | Cr | 118 | (see Appendix 4) |
| | | <u>1,022</u> | |

1) **NOTES**

Portfolio Final Approved Budgets analysed over Departments as follows:

	2020/21 Original Budget £'000	Budget Variations allocated in year #	2020/21 Latest Approved Budget £'000	2020/21 Projected Outturn £'000	Variation £'000	Variation previously reported Exec £'000
People Department	127,811	171	127,982	127,349	Cr 633	2,139
Place Department	64,298	352	64,650	63,805	Cr 845	Cr 531
Chief Executive's Department	22,475	499	22,974	22,942	Cr 32	Cr 70
	214,584	1,022	215,606	214,096	Cr 1,510	1,538

2) Reversal of net Capital Charges

This is to reflect the technical accounting requirements contained in CIPFA's Code of Practice for Local Authority Accounting and has no impact on the Council's General Fund.

3) Carry Forwards from 2019/20

Carry forwards from 2019/20 into 2020/21 totalling £1,140k were approved by Council and the Executive. Full details were reported to the June meeting of the Executive in the "Provisional Final Accounts 2019/20" report.

Comments from the Executive Director of Environment and Community Services

(Environment & Community Portfolio)

Like the rest of the Council, the Covid-19 pandemic and resultant restrictions have impacted on economic activity and are having a significant impact on many of the Environment and Community Services Portfolio's services. As a result, the Portfolio is projecting a significant overspend which is reported separately. Excluding the impact of Covid-19, the Portfolio is projecting an underlying underspending of £372k.

In respect of Covid-19, the main service areas impacted are as follows:

- Parking services were most severely affected during the initial lockdown restrictions, with a 95% reduction in parking use and a corresponding decrease in the level of enforcement. There was been some level of recovery over the summer and early autumn, however the further restrictions since November have again impacted on activity which remains significantly lower than would be expected when the budget for the year was set.
- Waste services were disrupted in the early weeks of the financial year, with some services suspended although these soon returned to normal. However, the effect of more people being at home has significantly increased volumes of residual waste to be disposed, and trade waste income has also been severely affected.
- Revenue from fees and charges is particularly severely affected across all services with marked reductions in income from market rents, street traders licences and streetworks.

(Public Protection and Enforcement Portfolio)

The Public Protection and Enforcement Portfolio has had to meet the significant unbudgeted costs of the

Analysis of Risks

– Environment & Community Portfolio

Although Covid-19 restrictions were eased in the summer, the subsequent rise in cases and the increase in restrictions has again added to the uncertainty of not knowing for how long restrictions will be in place. Nor it is yet clear what the longer term wider economic impacts will be and how this will affect services later in the year and beyond.

In respect of waste, the new contracts have been in place since April 2019. Contract costs are subject to volatility as any growth in the number of properties and tonnages collected will incur additional expenditure, due to the extra collections that would be required and the additional waste that is generated. Any fluctuations on the market prices will affect the income from sales of recyclates income. Another potential risk area is recycling paper income. Wet weather affects the quality of the paper collected and therefore may lead to issues arising with the processing of it as 'paper' and a loss of income. Furthermore, latest monitoring has demonstrated the effect of changing economic and working patterns and it is not possible to predict the extent to which some of these trends will become embedded.

Over and above the current impact of Covid-19, there continues to be the risk in Parking from fluctuations in both income from On and Off Street Parking as usage varies, as well as changes in enforcement income. Income levels are difficult to predict as accurately as levels of parking are dependent on a wide variety of factors of which are some are beyond the Council's control.

Many of the Portfolio's services can be affected by severe weather events which cannot be predicted. In particular, the highways winter service, grounds maintenance and trees.

– Public Protection & Enforcement Portfolio

Any high profile inquests or significant increase in volume of cases could increase the cost of the Coroner's service.

The provision of a sustainable mortuary service at an affordable cost in the long term is problematic due to variables in demand and a very limited market with little competition.

Resources, Commissioning & Contract Management Portfolio

Comments from the Director of Corporate Services (Resources, Commissioning & Contract Management Portfolio) including Risk Areas

Overall, the variance for the Corporate Services Division is projected to be £44k overspent. However, within this Legal Services is expected to have a net overspend of £338k due to additional counsel fees, court costs and increased levels of staffing relating to caseloads, mainly within children's services.

Analysis of Risks

The variance for legal is an overspend of £338k. The majority of the overspend is due to additional counsel fees and court costs relating to caseloads within children's services, but also due to increased numbers of commercial cases.

Caseloads in children's services continue at a higher level than previously. Historically caseloads had been c48 new cases per annum. In 2017/18, 74 sets of proceedings were issued, which was a downward trend from 2016/17 when there were 98 sets of new childcare cases. In 2019/20, there were approximately 70 cases and a similar number is expected this year. A minimum court fee of £2,025 is payable on each case which means even with an additional 22 cases this will still represent a substantial sum. The only way to avoid this would be not to issue proceedings, which is not a realistic option. In addition there are fees for instructions of experts (£150 per application) and for placement orders where the care plan is adoption (£455 per family). There has also been a growth of cases where translation services are required (currently representing c20% of cases) and costs are being incurred for translation of documents and additional hearings. The team have also been dealing with an upward trend in complex Deprivation of Liberty (DOLS) matters.

Childcare cases typically take between 3-9 months to conclude therefore there is an ongoing cost pressure from cases which were issued in previous years which were not concluded in year which has been exacerbated by the continuing high level of new instructions. There has been a high turnover of staff in the team in recent years which has had a major impact on using in-house staff for advocacy, to gradually reduce spend on Counsel.

Comments from the Director of Adult Social Care

Staff within social care have continued to largely work remotely as we have continued to respond to the Coronavirus pandemic. Demand for assessments resulting in support have continued to increase and we have kept pace with the increase in demand to discharge patients from acute settings. However, our overall spend has reduced, sadly due to the impact of Covid on a number of our most vulnerable service users.

We have continued to provide support to providers of care in order to assist them with maintaining safe services.

All statutory duties have continued to be delivered and staff have found alternative ways of supporting individuals where they have been unable to access their normal services.

Relationships with partners have gone from strength to strength and we have jointly used the learning from the pandemic and embedded this in our practice and forward planning. Health have continued to fund discharge arrangements for the first six weeks post discharge, and this will continue to the end of the financial year. We are currently jointly working to find a sustainable way of funding any new arrangements.

We continue to see an increase in the numbers of people who were previously unknown to the council prior to admission and who need ongoing support post their period of recovery. The effects of Long Covid are becoming more evident as people are needing support for longer. We are currently modelling the financial impact of this.

The Department has facilitated the transfer of all available Government Grants to providers and keeps in regular contact with providers to monitor the impact of the pandemic on their staffing and financial levels. This has ensured sufficient supply of services through the busy winter months.

Where appropriate additional spend will continue to be reported against the Covid-19 expenditure line to minimise the impact on mainstream budgets.

Work continues to deliver savings identified through the Transformation programme and progress is monitored on a monthly basis.

Comments from the Director of Housing, Planning and Regeneration

£465k of growth was included in the housing budget for 2020/21 to reflect the continuing pressures in relation to homelessness and the provision of temporary accommodation. A total of £1,342k savings have also been included to mitigate these pressures.

Whilst approaches remain high, this ongoing supply of acquired properties and prevention work has continued to slow the rate of growth in nightly paid accommodation placements reducing the average increase from 15 per to 10 per month. This, however, relies on the supply of acquired properties continuing to come through. This results in a projected £275k overspend on temporary accommodation with a £117k overspend on housing overall. As has been reported work is ongoing to increase the supply of affordable housing to continue to mitigate and reduced the current pressures relating to temporary accommodation.

A substantial part of Planning Services' work attracts a fee income for the Council, for example the planning application fees. The fee income and volume of work reflects the wider economic circumstances affecting development pressures in the Borough. There is a risk of income variation beyond the Council's immediate control; however, trends are regularly monitored in order that appropriate action can be taken. Action has successfully been taken to negate the risk of Government Designation for Special Measures due to Planning performance for the current year. However, this is based on the actions identified being implemented to reduce the risk of Government Designation in future years.

There is a risk of substantial planning appeal costs being awarded against the Council by the Planning Inspectorate if the Council is found to have acted unreasonably. For major appeals, which can arise unpredictably, there is often a need for specialist external consultant's advice which creates additional costs.

The key risks in the Renewal, Recreation and Housing Portfolio continue to be:

- i) Increased homelessness and the associated costs
- ii) Introduction of the Homeless Reduction Act
- iii) Increased rent arrears arising from roll out of Welfare reform
- iv) Reduced vacant housing association properties coming forward for letting
- v) Increased maintenance and repairs costs in relation to the travellers site required to maintain health and safety standards.

Finally, the immediate and ongoing impacts of the Covid-19 pandemic on budgets are only now becoming apparent. Significant losses in income, in particular from commercial rents, are expected as town centres have been severely affected during lockdown restrictions. There is also likely to be an increase in homeless presentations and families requiring temporary accommodation as the current moratorium on evictions is eased later in the year. The full impact in 2020/21 and future years is difficult to assess at this stage and will be largely dependent on the easing of restrictions and recovery of the wider economy.

Comments from the Director of Childrens Services

The Children, Education and Families Portfolio has an overspend of £370,000 for the year.

The Education Division has an underspend of £102k. This is mainly to do with staffing costs in SEN and Inclusion.

The DSG projected to overspend by £4,254k. This will be taken from the £1,733k carried forward from 2019/20. There is also an adjustment of £301k of additional income to the carry forward figure for Early Years Prior Year Adjustment. We have agreed to use £252k of the brought forward balance to support the services in-year. This year it has been agreed that we will use £1,100k of this years allocation to support future years pressures. Additionally, this year we have identified £363k worth of spend within the DSG that is being incurred due to COVID-19 and will be funded from other sources. This gives us an estimated DSG deficit balance to be carry forward of £1,009k in to the new financial year. It should be noted that the DSG can fluctuate due to pupils requiring additional services or being placed in expensive placements.

In Children's Social Care the overspend is £268k.

The ongoing impact of C19 on Children Services and we continue to experience the fallout from this pandemic and will continue to do so for some time to come particularly in relation to the increasing referral rate and complexity of the children coming into care. We continue to see the significant impact on the most vulnerable families and our efforts to safeguard them but the cost of supporting them through the last year and what will inevitably be the ripple effect in 21/22. We continue to concentrate on ensuring that children are safeguarded throughout the current crisis and we move forward over the next year to 18 months. Of course, if children come into the system and are unable to be reunified within 6 months the likelihood is that these young people will remain long term and move through to increase the numbers and cost as care leavers up until the age of 25 years. We are visiting more families physically and offsetting this with virtual visits where appropriate and safe to do so. Staff have adapted to new ways of working and using skills to assess families virtually through remote working, but it makes those professional judgements more difficult. Cases progressing through courts continue to be delayed due to the court closing which has created a backlog delaying some cases being finalised. We currently have around 100 children within the court system. Covid has caused courts to be cautious around final decisions leaving the LA (and children) in challenging situations and delaying permanency moves thus increasing the cost of placements.

There has been increased requests for support particularly in CWD and we have maintained our caution in relation to closing cases which was acknowledged as good practice by Ofsted, but where children in ordinary circumstances may have been removed from plans multi agency professionals and families have a heightened anxiety requesting the LA to remain involved. During the second wave as predicted this continued and whilst we review all cases regularly this is likely to continue until the summer.

The risks in the Education, Children & Families Portfolio are:-

- i) Recruitment and retention of permanent staff/ ability to recruit skilled staff for the posts vacant.
 - ii) Limited supply and increasing costs of residential placements – including the specialist placements for very complex young people.
 - iii) Increase in the Looked After Population due to C19 and families being unable to cope.
 - iv) Increased complexity of children (SEND).
 - v) Impact of Social Work Act 2017 implementation.
 - vi) Income from partners reducing.
 - vii) Long term closure of short breaks throughout 2020 resulting in demand and cost pressures.
 - viii) Shortage of local school places.
- ix) Increasing High Needs Block expenditure not matched by a commensurate increase in Government Grant
- x) Continuing impact of 2014 Children and Families Act extending the age range to 25 for Education, Health and Care Plans.

Adult Care and Health Portfolio Budget Monitoring Summary

2019/20 Actuals £'000	Division Service Areas	2020/21 Original Budget £'000	2020/21 Latest Approved £'000	2020/21 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
PEOPLE DEPARTMENT								
Adult Social Care								
23,910	Assessment and Care Management	22,253	21,241	21,011	Cr 230	1	Cr 383	2,148
Cr 850	- Better Care Funding - Discharge to Assess	0	0	0	0		0	0
120	Direct Services	149	109	82	Cr 27	2	Cr 24	0
323	Quality Assurance & Safeguarding	1,533	1,573	1,463	Cr 110	3	0	0
36,120	Learning Disabilities	36,506	36,951	37,030	79	4	392	1,958
7,051	Mental Health	7,211	7,211	7,648	437	5	707	703
Cr 770	Better Care Funding - Protection of Social Care	0	0	Cr 173	Cr 173		Cr 10	0
Cr 900	Better Care Funding - Additional Pressures	0	0	0	0		0	0
0	CCG Support for Social Care	0	0	Cr 535	Cr 535	6	0	0
65,004		67,652	67,085	66,526	Cr 559		682	4,809
Integrated Commissioning								
2,354	Integrated Commissioning Division	2,141	2,141	2,109	Cr 32	7	Cr 3	0
1,049	Information & Early Intervention	1,158	1,163	1,100	Cr 63	8	Cr 10	0
Cr 1,049	- Net Expenditure	Cr 1,158	Cr 1,163	Cr 1,100	Cr 63		Cr 10	0
23,764	Better Care Fund	22,876	22,946	22,946	0	9	0	0
Cr 23,823	- Expenditure	Cr 22,902	Cr 22,972	Cr 22,972	0		0	0
11,471	Improved Better Care Fund	8,794	10,270	10,270	0	10	0	0
Cr 11,471	- Expenditure	Cr 9,004	Cr 10,270	Cr 10,270	0		0	0
3,593	Health Support for Social Care	0	0	0	0		0	0
Cr 3,593	- Expenditure	0	0	0	0		0	0
	- Income	0	0	0	0		0	0
2,295		1,905	2,115	2,083	Cr 32		Cr 3	0
Public Health								
14,181	Public Health	14,629	14,830	14,830	0		0	0
Cr 14,320	Public Health - Grant Income	Cr 14,770	Cr 14,971	Cr 14,971	0		0	0
Cr 139		Cr 141	Cr 141	Cr 141	0		0	0
67,160	TOTAL CONTROLLABLE ADULT CARE & HEALTH	69,416	69,059	68,468	Cr 591		679	4,809
Cr 1,121	TOTAL NON CONTROLLABLE	302	331	405	74	11	74	0
4,865	TOTAL EXCLUDED RECHARGES	5,390	5,390	5,390	0		0	0
70,904	TOTAL ADULT CARE & HEALTH PORTFOLIO	75,108	74,780	74,263	Cr 517		753	4,809

Reconciliation of Latest Approved Budget

£'000

2020/21 Original Budget

75,108

Carry forwards

Better Care Fund

- expenditure

70

- income

Cr 70

Improved Better Care Fund

- expenditure

2,766

- income

Cr 2,766

Public Health Grant

- expenditure

1,534

- income

Cr 1,534

Repairs & Maintenance

29

Grants included within Central Contingency

PrEP grant (Public Health)

- expenditure

52

- income

Cr 52

Items requested this cycle:

Adult Social Care grant-related expenditure (Improved Better Care Fund)

210

Return of Prior Year National Living Wage Funding to Contingency

Cr 567

Latest Approved Budget for 2020/21

74,780

REASONS FOR VARIATIONS

1. Assessment and Care Management - Cr £230k

The overspend in Assessment and Care Management can be analysed as follows:

	<u>Current</u>	<u>Variation</u>
		£'000
<u>Physical Support / Sensory Support / Memory & Cognition</u>		
Services for 65 +		
Placements		90
Respite Care	Cr	44
Domiciliary Care / Direct Payments		376
		<u>422</u>
Services for 18 - 64		
Placements		354
Respite Care	Cr	10
Domiciliary Care / Direct Payments		181
		<u>525</u>
Other		
- Staffing	Cr	41
- Day Care	Cr	107
- Transport	Cr	98
- Extra Care Housing	Cr	97
- Community DoLS	Cr	552
- Discharge to Assess (D2A)	Cr	282
	Cr	<u>1,177</u>
	Cr	<u>230</u>

The 2020/21 budget includes funding for the 2019/20 budget overspend calculated at the July interim budget monitoring, less savings and mitigation agreed to reduce this overspend.

Services for 65+ - Dr £422k

Numbers in residential and nursing care are currently projected to be above the budget by 12 placements, with an overspend of £499k projected, an increase of £134k from the September position, with placements increasing by a net 24 since then. After a much higher than usual attrition in April, likely linked to Covid-19, numbers of deaths have returned to normal patterns. but this has been offset by increased costs of placements having to be made above the council's guide rates are contributing to the overspend in addition to the increased numbers. Part of the 2020/21 budget savings relate to reducing these additional placement costs where possible. The main pressure area in relation to these additional costs relates to clients with a primary support reason (PSR) of memory and cognition.

This is partly offset by a projected underspend on emergency and temporary placements, which has increased from £214k to £343k as less placements continue to be made at the moment.

Respite care is currently showing a projected underspend of £44k as less service users are using this service currently.

The projected position on the domiciliary care and direct payments budgets is an overspend of £589k. Domiciliary care is projected to overspend by £441k which is an increase of £265k from the September position, as the number of hours has started to increase. Part of this increase is likely to be covid related as other community services such as day care remain shut and alternative care is required. Direct payments is projected to overspend by £148k which is a reduction of £27k from the last position. Part of the 2020/21 budget savings relate to reviewing packages of care to ensure they meet the needs of the service user.

Due to the current Covid-19 pandemic, it has not been possible to progress the delivery of savings as expected, so included in the figures is an amount of £279k which is being offset against the Covid-19 funding.

Services for 18-64+ - Dr £525k

Placements for 18-64 age group are projected to overspend by £591k this year based on current service user numbers, with numbers being 8 above the budget provision. This is an increase of £57k from September with a net 2 additional placements made. As with the 65+ age group, the unit cost of placements is higher than the budgeted unit cost, adding further to the overspend.

The projected underspend on Emergency and temporary placements has increased from £157k to £237k as less placements are being made at the moment.

Respite care is currently showing a projected underspend of £10k as less service users are using this service currently.

The overall position on the domiciliary care and direct payments budgets is a projected overspend of £181k, an increase of £37k from the overspend in September. Domiciliary care is currently projected to overspend by £133k, which is an increase of £92k. Direct payments is projected to overspend by £48k, which is a reduction of £55k.

Staffing - Cr £41k

Staffing in the Adult Social Care care management teams is expected to underspend by £41k based on current staffing levels.

Day Care Services & Transport Services - Cr £205k

Day Care and related transport services are currently suspended due to Covid-19, resulting in a projected underspend of £107k and £98k respectively. This figure assumes that services do not resume for the remainder of the financial year.

Extra Care Housing - Cr £97k

The hours being delivered in ECH units continue to be at the minimum level, resulting in a projected underspend of £97k.

Community Deprivation of Liberty Service (CDoLS) - Cr £552k

As reported in the 2019/20 budget monitoring and outturn reports, there was a large underspend on the Community DoLS budget. This underspend has continued in the current financial year.

D2A - Cr £282k

Due to Covid-19, discharges from hospital are following a revised pathway in unison with health. This means that the budget allocation for the discharge to assess service is only minimally being utilised, so an underspend is projected for the remainder of the year.

2. Direct Services - Cr £27k

Reablement and the CARTS service - Cr £24k

Staffing within the reablement and CARTS services are expected to underspend due to vacancies.

Carelink - Cr £3k

There is an underachievement of income of £45k relating to carelink services. Competition from current and new private providers of this type of service is the likely reason for this drop in income over the past couple of years. Offsetting this is under spends on running costs of £48k.

3. Quality Assurance & Safeguarding - Cr £110k

This service is responsible for contracts compliance and monitoring for adult social care contracts, adult safeguarding, as well as overseeing the Bromley Safeguarding Adults Board. An underspend is currently projected as a result of staff vacancies in the service.

4. Learning Disabilities (LD) - Dr £79k

The 2020/21 LD budget includes funding for anticipated 2020/21 demand-related pressures, a contribution to the full year effect of the 2019/20 overspend but also reductions relating to planned savings.

An overspend of £79k is currently anticipated and this is due to a combination of the impact in 2020/21 of the high full year effect of 2019/20 spending (in excess of the amount funded in the 2020/21 budget), a shortfall in savings and new and increased care packages. This is largely offset by the impact of Covid and the associated significant reduced take up of LD services. Reductions in projected spend associated with Covid have increased significantly since the last report as a result of the continued pandemic. In view of this the additional LD services put in place as a result of Covid are now able to be funded from the LD budget.

The forecast continues to include an element of assumption on packages expected to start in the remainder of the financial year, for example, young people transitioning from children's services and packages that have been agreed but not yet started. This position may change in the final months of the year and, to avoid overstating projections, a 'probability factor' has been applied to future assumptions to reflect experience in previous years. This is on the basis that there tends to be slippage on planned start dates or clients aren't placed as originally expected, however there is a risk attached to this in that the majority of placements may go ahead as planned.

The 2020/21 LD budget includes savings totalling £896k. For this set of projections, it is estimated there will be a shortfall of £621k in the current year, however a proportion of this (£440k) is because of delays due to the impact of Covid which will therefore be attributed to Covid Grant funding. The remainder of the shortfall relates mostly to the target for increased uptake of the Shared Lives service. Progress is being made in relation to reviewing packages and this will continue to be monitored closely.

Similar to Assessment and Care Management above, there have been reduced costs so far this financial year that are Covid-related: temporary cessation of day services and associated reduced cost of transport, reduced numbers of domiciliary care packages (client preference), some clients returning home from their residential placements and, sadly, a higher than average number of deaths. There continues to be considerable uncertainty regarding the future impact of this. It has been assumed that the current reductions in services continue until the end of the financial year.

The full year effect overspend of £1,958k is much higher than the in-year overspend of £79k. The reduced costs that have been experienced in 2020/21 due to the impact of Covid are likely to be largely non-recurrent and it has been assumed that services resume to normal levels in 2021/22. This may not be the case and the situation will be kept under review.

5. Mental Health (MH) - Dr £437k

Similar to Learning Disabilities above, the 2020/21 Mental Health budget includes part-funding for the full year effect of the 2019/20 overspend.

An overspend of £437k is currently anticipated which is a reduction of £270k compared to the position reported in Q2. The majority of the overspend (£400k) is the result of the full year effect of 2019/20 spending exceeding the amount funded in the 2020/21 budget. The remainder of the increased pressure (£37k) can largely be attributed to a net increase in placements and care packages, with new and increased packages exceeding those ending or reducing. The position will be closely monitored throughout the remainder of the year and into 2021/22 with a view to reducing this pressure through effective management action.

6. CCG Support for Social Care - Cr £535k

In November 2020, South East London CCG confirmed they had allocated a total of £3m one-off financial support to the six local authorities to help maintain a robust social care offer over the remainder of the financial year. This funding has been allocated on a weighted population basis, and Bromley's amount is £535k. This funding helps to offset some of the additional care packages during the pandemic which are mainly detailed in note 1 above.

7. Integrated Commissioning Division - Cr £32k

COVID Contain Outbreak Management Funding has been allocated towards the cost of staff working on the pandemic response. In addition there is an anticipated underspend on the variable element of the direct payments contract as a result of lower volumes than budgeted. Both of these, combined with a small shortfall in achieving the vacancy rate (minimal turnover), result in a projected net underspend of Cr £32k.

8. Information & Early Intervention - Cr & Dr £63k, net nil

The underspend of £63k on the Information and Early Intervention (I&EI) Service arises from a combination of inflationary efficiencies on contracts and minor underspends anticipated on advocacy services offset in part by a small shortfall on the Local Reform and Community Voices Grant. The whole I&EI net budget is funded from the element of the Better Care Fund set aside to protect social care services. This £63k underspend has therefore been used to offset other budget pressures within social care in line with the intentions of the funding.

9. Better Care Fund (BCF) - Nil variation

Other than variations on the protection of social care element, any underspends on Better Care Fund budgets will be carried forward for spending in future years under the pooled budget arrangement with Bromley CCG.

10. Improved Better Care Fund (IBCF) - Nil Variation

The total amount of funding available in 2020/21 is as follows:

	£'000
2020/21 IBCF allocation - recurrent	4,636
2020/21 IBCF allocation - non-recurrent (extended for 4th year)	1,677
2020/21 Winter Pressures Grant	1,191
Carry forward from previous years	2,766
	<u>10,270</u>

Of the above, a budget of £210k (expenditure) was originally held within the Council's central contingency. Draw down of this sum is requested this cycle with the intention to carry the funding forward to 2021/22. The carry forward from previous years of £2,766k includes £1,500k to fund adult social care growth pressures in 2020/21.

The non-recurrent IBCF funding of £1,677k has been extended for a fourth year and it was agreed as part of setting the 2020/21 budget that this would fund a contribution to a new, 'whole system' reserve that can be called upon in relation to any crisis in the joint health and social care systems.

11. Non-Controllable - Rent - Dr £74k

The closure of the Bertha James day centre has reduced income against budget by £74k.

Waiver of Financial Regulations

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub-Committee bi-annually. The Director of Adult Social Care has additional authority in respect of placements.

Since the last report to the Executive, 13 waivers for Adult placements have been agreed for between £50k and £100k and 8 for more than £100k, all of which were agreed by the Director of Adult Social Care.

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, there has been one virement of £50k for resources to undertake Learning Disabilities day service project work.

Children, Education and Families Portfolio Budget Monitoring Summary

2019/20 Actuals £'000	Service Areas	2020/21 Original Budget £'000	2020/21 Latest Approved £'000	2020/21 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
EDUCATION CARE & HEALTH SERVICES DEPARTMENT								
Education Division								
Cr 350	Adult Education Centres	Cr 401	Cr 376	Cr 437	Cr 61	1	Cr 96	0
543	Schools and Early Years Commissioning & QA	715	715	625	Cr 90	2	Cr 107	0
8,206	SEN and Inclusion	6,597	6,948	7,211	263	3	328	0
74	Strategic Place Planning	103	103	103	0		0	0
8	Workforce Development & Governor Services	Cr 29	Cr 29	Cr 29	0		Cr 1	0
356	Access & Inclusion	156	156	158	2		12	0
Cr 1,243	Schools Budgets	Cr 1,528	Cr 1,528	Cr 1,528	0	4	0	0
10	Other Strategic Functions	717	717	705	Cr 12		73	0
	Management Action	0	0	0	0		0	0
7,604		6,330	6,706	6,808	102		209	0
Children's Social Care								
1,427	Bromley Youth Support Programme	1,526	1,526	1,526	0		0	0
920	Early Intervention and Family Support	1,178	1,178	1,114	Cr 64		Cr 62	0
6,580	CLA and Care Leavers	6,252	6,371	6,642	271		846	664
16,846	Fostering, Adoption and Resources Management Action	16,808	16,808	16,991	183	5	Cr 994	2,805
3,581	Referral and Assessment Service	3,410	3,494	3,506	12		6	0
2,943	Safeguarding and Care Planning East	2,768	2,763	2,784	21		109	0
5,163	Safeguarding and Care Planning West	5,389	5,356	5,417	61		55	0
1,071	Safeguarding and Quality Improvement Management Action	Cr 1,454	Cr 1,528	Cr 1,684	Cr 156		Cr 154	0
		0	0	Cr 60	Cr 60		Cr 60	0
38,531		35,877	35,968	36,236	268		1,583	3,469
46,135	TOTAL CONTROLLABLE FOR EDUCATION, CHILDREN & FAMILIES	42,207	42,674	43,044	370		1,792	3,469
8,817	Total Non-Controllable	1,812	1,834	1,834	0		0	0
8,541	Total Excluded Recharges	8,693	8,693	8,693	0		0	0
63,493	TOTAL EDUCATION, CHILDREN & FAMILIES PORTFOLIO	52,712	53,201	53,571	370		1,792	3,469
Memorandum Item								
Sold Services								
37	Education Psychology Service (RSG Funded)	Cr 115	Cr 115	118	233		108	0
43	Education Welfare Service (RSG Funded)	Cr 24	Cr 24	18	6		52	0
8	Workforce Development (DSG/RSG Funded)	Cr 31	Cr 31	31	0		0	0
27	Community Vision Nursery (RSG Funded)	61	61	31	Cr 30	6	Cr 42	0
47	Blenheim Nursery (RSG Funded)	94	94	70	Cr 24		Cr 15	0
162	Total Sold Services	Cr 15	Cr 15	170	185		103	0
Reconciliation of Latest Approved Budget		£'000						
Original Budget 2020/21		52,712						
Contingency:								
Tackling Troubled Families								
- expenditure		348						
- income		Cr 348						
Carry forwards:								
Delivery Support Fund								
- expenditure		18						
- income		Cr 18						
Investing in Practise Grant								
- expenditure		104						
- income		Cr 104						
Extension of Virtual Heads								
- expenditure		34						
- income		Cr 34						
Reducing Parental Conflict								
- expenditure		40						
- income		Cr 40						
Tackling Troubled Families								
- expenditure		543						
- income		Cr 543						
Adult Education Match Funding		25						
Expenditure on North Lodge		79						
Other:								
SEN Transport		363						
R&M Planned - Blenheim Family Centre		22						
Latest Approved Budget for 2020/21		53,201						

REASONS FOR VARIATIONS

1. Adult Education - Cr £61k

The underspend in Adult Education is due to reduced activity that includes a reduction in the exam expenditure for the year.

Due to the COVID-19 lockdown all of the training courses in the summer term were delivered online. Since the start of the new academic year most of the training courses have returned to the classroom with smaller class sizes. The small number of remaining courses are either delivered as blended or online courses.

2. Schools and Early Years Commissioning & QA - Cr £90k

The Nurseries are currently forecast to underspend by £54k. This is due to staff vacancies as these are currently on hold due to the COVID-19 lockdown. This is then partially offset by the loss of income.

Early Years has a forecast underspend of £16k that is due to staff underspends.

The remaining underspend relates to running costs of £20k.

3. SEN and Inclusion - Dr £263k

The SEN Transport is currently forecast to be overspent by £39k. This is following the extra £363k added to the budget to support the anticipated extra costs of renewing the transport contracts from the start of the new academic year. The forecast is based on a full set of routes for January and February as the information on the exact routes that ran in January (and therefore like to run in February) was still being gathered. Therefore the outturn figure may be lower at the year end.

The Education Psychologists are currently in the process of recruiting to the vacant posts in their team. This has causing the statutory service they are required to provide to be underspending by £98k and the Trading Service they offer to the Schools is projected to overspend by £233k. This is due to the using agency staff to provide the service. This is a net overspend of £135k.

The costs for running the SEN service (included working on the EHCP's) has caused an overspend of £89k due to staffing.

4. Schools Budgets (no impact on General Fund)

Expenditure on Schools is funded through the Dedicated Schools Grant (DSG) provided by the Department for Education (DfE). DSG is ring fenced and can only be applied to meet expenditure properly included in the Schools Budget. Any overspend or underspend must be carried forward to the following years Schools Budget.

The DSG projected to overspend by £4,254k. This will be taken from the £1,733k carried forward from 2019/20. There is also an adjustment of £301k of additional income to the carry forward figure for Early Years Prior Year Adjustment. We have agreed to use £252k of the brought forward balance to support the services in-year. This year it has been agreed that we will use £1,100k of this years allocation to support future years pressures. Additionally this year we have identified £363k worth of spend within the DSG that is being incurred due to COVID-19 and will be funded from other sources. This gives us an estimated DSG deficit balance to be carry forward of £1,009k in to the new financial year. It should be noted that the DSG can fluctuate due to pupils requiring additional services or being placed in expensive placements.

The in-year overspend is broken down as follows:-

There is an estimated overspend of £164k on modular classroom rentals during the year.

There is currently projected to be an underspend of £68k in the Primary Support Team which is mainly due to staffing

The Home and Hospital service has a projected overspend of £407k and this is mainly due to the need to use agency staff to support the number of children being directly looked after by the team. Due to the increase in the number of pupils being supported by the wider service since the COVID-19 lockdown there is also an increase in use of Alternative Programmes and Vocational Courses and has caused an additional £151k overspend.

The Education Welfare service has an overspend of £57k in staffing costs and loss of income.

SEN placements are projected to overspend by a total of £3,227k. These overspends are split as follows:-

Residential Placements - £1,433k

Matrix Funding - £1,094k

Alternative Provisions - £700k

The Post 16 placements are this forecasted to overspend by £340k.

The High Needs Pre-school Service is currently forecasting to underspend by £40k for the year which relates mostly to staffing.

The SENIF, Sensory Support, and the Outreach & Inclusion Service are all currently projected to underspend. Most of the underspend relates to lower than expected staffing costs, but there is also a small amount that relates to running costs that are not expected to be incurred during the year. These are then offset by overspends at the Darrick Wood Hearing Unit, Pupil Support Service and other areas across within SEN. The net effect of these cost centres is a £22k overspend.

There is also a total small balance of underspends of £6k in total.

	£'000	£'000	£'000	£'000	£'000	£'000
Classroom Hire	164	0	164	0	0	0
Primary Support Team	-68	0	0	0	0	-68
Home & Hospital	407	407	0	0	0	0
Behaviour Support	151	151	0	0	0	0
Education Welfare Officers	57	0	0	0	0	57
Other Small Balances	2	-8	2	8	0	0
SEN:						
- Placements & Alternative Programmes	2,133	2,133	0	0	0	0
- Matrix Funding	1,094	1,094	0	0	0	0
- Support in FE colleges	340	340	0	0	0	0
- Transport	0	0	0	0	0	0
- High Needs Pre-school Service	-40	-40	0	0	0	0
- Sensory Support	-20	-20	0	0	0	0
- Pupil Support Services	18	18	0	0	0	0
- SEN Inclusion Fund (SENIF)	-31	0	0	-31	0	0
- Darrick Wood Hearing Unit	52	52	0	0	0	0
- Complex Needs Team	0	0	0	0	0	0
- Outreach & Inclusion Service	-77	-77	0	0	0	0
- SEN Staff	80	80	0	0	0	0
- Other Small SEN Balances	-8	-8	0	0	0	0
Total	4,254	4,122	166	-23	-11	

There will continue to be pressures in the DSG from 2020/21 onwards, especially in the High Needs Block. More children are coming through the system which will put additional pressure on DSG resources.

5. Children's Social Care - Dr £268k

The current budget variation for the Children and Families Division is projected to be an overspend of £268k. This is an decrease of £1,315k in the overspend reported previously which was £1,583k. Despite additional funding being secured in the 2020/21 budget, increases in the number of children being looked after together with the high cost of some placements has continued to put considerable strain on the budget.

Early Intervention and Family Support - Cr £64k

The projected underspend in this area relates entirely to staffing

CLA and Care Leavers - Dr £271k

The projected variation in this area relates to overspends on accommodation costs in relation to the Children Looked After placement support costs of £10k and accommodation costs of £226k. There is an additional £35k overspend on staffing.

Fostering, Adoption and Resources - Dr £183k

The current expected forecast for this area is an overspend of £183k. This is due to a net overspend of £131k across all of the various Residential, Fostering and Adoption Placements.

There is an overspend of £52k relating to staffing costs.

The budget for children's placements (Residential, Fostering and Adoption Placements) is projected to overspend this year, The analysis of this over the various placement types is shown below.

- Community Home's / Community Home's with Education - Cr £870k (Cr £835k)
- Boarding Schools - Dr £94k (Dr £30k)
- Secure Accommodation - Cr £408k (£0k)
- Youth on Remand - Cr £250k (Cr £0k)
- Fostering services (IFA's) - Dr £1,699k (Dr £1,887k)
- Fostering services (In-house, including SGO's and Kinship) - Cr £90k (Cr £66k)
- Adoption placements - Cr £44k (Cr £45k)
- Transport - Dr £0k (Dr £7k)

Referral and Assessment Service - Dr £12k

The projected overspend of £51k in this area all relates to staffing costs.

This is being offset by an underspend of £39k on the subsistence and accommodation of NRPF.

Safeguarding and Care Planning East - Dr £21k

The projected overspend in this area relates to staffing costs which is £21k overspent as a result of the use of agency staff.

Safeguarding and Care Planning West- Dr £61k

The projected overspend in this area of £61k that relates fully to staffing costs.

Safeguarding and Quality Improvement - Cr £216k (net of management action)

The projected underspend in this area of £156k and this relates to staffing costs. Additionally there is a management action of £60k resulting in an overall projected underspend of £216k.

6. Sold Services (net budgets)

Services sold to schools are separately identified in this report to provide clarity in terms of what is being provided. These accounts are shown as memorandum items as the figures are included in the appropriate Service Area in the main report.

Waiver of Financial Regulations

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub-Committee bi-annually. Since the last report to the Executive, in Children's Social Care there were 7 waivers agreed for placements of between £50k and £100k, 2 between £100k and £150k, 2 between £150k and £200k and 7 for more than £200k.

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, there have been no virements.

Environment & Community Portfolio Budget Monitoring Summary

2019/20 Actuals £'000	Service Areas	2020/21 Original Budget £'000	2020/21 Latest Approved £'000	2020/21 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	ENVIRONMENT & COMMUNITY PORTFOLIO							
	Street Scene & Green Spaces							
5,782	Parks and Green Spaces	5,716	5,713	5,713	0		0	0
Cr 119	Business Support and Markets	Cr 83	Cr 83	Cr 83	0		Cr 22	0
17,715	Waste Services	17,776	17,890	18,030	140	1	92	0
5,469	Street Environment	5,678	5,667	5,636	Cr 31	2	0	0
196	Street Regulation	223	223	224	1		0	0
1,307	Management and Contract Support	1,204	1,349	1,382	33	3	35	0
739	Arboriculture Management	724	754	906	152	4	164	0
31,089		31,238	31,513	31,808	295		269	0
	Transport Operations and Depot							
513	Transport Operations and Depot Management	731	678	567	Cr 111	5	Cr 34	0
513		731	678	567	Cr 111		Cr 34	0
	Traffic, Parking and Highways							
192	Traffic & Road Safety	280	240	47	Cr 193	6	Cr 238	0
Cr 7,875	Parking	Cr 7,505	Cr 7,512	Cr 7,875	Cr 363	7-9	Cr 374	0
6,719	Highways (including London Permit Scheme)	6,392	6,416	6,416	0	10	Cr 150	0
Cr 964		Cr 833	Cr 856	Cr 1,412	Cr 556		Cr 762	0
30,638	TOTAL CONTROLLABLE	31,136	31,335	30,963	Cr 372		Cr 527	0
4,960	TOTAL NON-CONTROLLABLE	6,182	6,243	6,243	0		0	0
2,480	TOTAL EXCLUDED RECHARGES	2,399	2,399	2,399	0		0	0
38,078	PORTFOLIO TOTAL	39,717	39,977	39,605	Cr 372		Cr 527	0

Reconciliation of Latest Approved Budget £'000

Original Budget 2020/21 39,717

Carry Forward Requests approved from 2019/20

Green Garden waste DD system	120
Lych Gate Footbridge Repairs	48
Procurement of a Sonic Tomograph	30
Millwood Rd Allotments Water Supply	30

Central Contingency Adjustments

Other

R&M - Norman Park Pavilion No.4 (non controllable)	42
R&M Depot Electrical Remedial Works & Roof survey work (non controllable)	18
Transfer of Electricity Budget to RCCM portfolio	Cr 28

Latest Approved Budget for 2020/21

39,977

REASONS FOR VARIATIONS

The Covid-19 restrictions that have been in place for much of the time since 23rd March 2020 have had a significant impact on many of the Portfolio's services and these impacts are reported separately to the Executive as part of the quarterly monitoring update. It is not known how long current restrictions will remain or how these will be eased in the coming weeks and months. Nor it is clear what the longer term wider economic impacts will be and how this will affect services beyond this financial year. Projections continue to be refined and updated as the financial year progresses.

1. Waste Services Dr £140k

The way in which residual waste is disposed of has resulted in the contractor exceeding their targets this financial year and therefore landfill tax is due to underspend by £97k.

Costs of £255k relating to 2019/20 that had been in dispute were settled this financial year have impacted on the budget. This is partly offset by a number of minor projected underspends within waste services of £18k.

2. Street Environment Cr £31k

Nuisance and abandoned vehicle costs are projected to underspend by £30k this financial year based on the level of activity to date and supplies and services have a number of small variations totalling a further £1k underspend.

3. Management and Contract Support Dr £33k

Salaries are forecast to overspend by £33k this financial year due to the cost of agency staff and minimal turnover of posts during the year.

4. Arboriculture Management Dr £152k

This service is forecast to overspend by £164k this financial year due to the volume of statutory tree surveys and associated remedial works required within the Borough. Staff vacancies in previous years have contributed towards a backlog of works that are now being urgently undertaken. This is partly offset by an underspend of £21k across staffing and supplies and services.

5. Transport Operations and Depot Management Cr £111k

Salaries are projected to underspend by £79k due to staff vacancies and reduced working hours. Other minor variations including business rates, tenant maintenance costs and software expenditure within the division total a further £32k underspend.

6. Traffic & Road Safety Cr £193k

There is now a net projected surplus of £193k across Traffic & Road Safety. This includes projected underspends of £56k against LBB funded staffing budgets mainly due to vacancies and part-time staff working in fully budgeted posts. Since TfL confirmed LIP funding is now available until the end of the financial year, and will not cease as previously announced and reported in quarters 1 and 2, this underspend that was being held to mitigate that income loss can now be released.

Income for road closure charges is projecting a surplus of £125k. Despite the current situation with Covid-19, utility companies continue to apply for road closures to undertake works at the level seen in previous years.

There is a projected overachievement of £12k for advertising income, as full invoicing has been agreed for the supplier for the remainder of the financial year.

Parking Cr £484k

7. Off/On Street Car Parking Cr £24k

There are defaults against the contract of £24k against Off Street parking for Quarters 1 - 3.

8. Parking Shared Service Cr £177k

There is a net projected underspend of £177k for the Parking Shared Service mainly due to underspends on staffing as a result of vacancies across both boroughs and a reduction in the number of agency staff employed. The Head of Parking has now been permanently appointed and has advised they will be undertaking a full review of staffing for the Shared Service.

9. Parking Expenditure Variations Cr £162k

There are other variations across the service totalling an underspend of £162k mainly due to a business rates budget not required, savings on fees for the Traffic Committee for London and a projected underspend on Third Party Payments. These variations are summarised as follows:

Summary of other Variations within Parking	£'000
Premises	Cr 43
Supplies & Services	Cr 76
Third Party Payments	Cr 43
Total Variations for Parking Expenditure	<u>Cr 162</u>

10. Highways - Including London Permit Scheme

Street Lighting electricity costs are forecast to underspend by £187k this financial year as the new, low energy, lamp post upgrades continue to be rolled out across the Borough.

Funding from TfL has now been secured to the end of the financial year and so the surplus budget for vacant posts is no longer required to offset any previously anticipated shortfall in TfL funding, resulting in a forecast underspend on staffing of £115k this year.

Winter maintenance budgets are forecast to underspend by £150k this year due to relatively mild weather to date and the fact there are only a couple more months until the end of the year when severe winter weather could have an impact on spend. There are a number of other small variations across the service totalling a further £67k underspend.

The service plan to redirect these surplus budgets to fund additional carriageway works this year and therefore no overall variation on Highways is now projected.

Waiver of Financial Regulations:

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, the following waivers over £50k have been actioned.

1) a 1 year extension to the Confirm On Demand Enterprise License use by Highways from 1st July 2020 to 30th June 2021 costing £75k, cumulative contract value of £226k. This software supports customer enquiries, works orders and invoicing.

2) a 1 year extension to the MarketForce Services Ltd Contract for the market stall assembly from 1st January 2021 to 31st December 2021. Annual value of approximately £77k and a cumulative contract value of £296k.

Virements Approved to date under Director's Delegated Powers

Public Protection & Enforcement Budget Monitoring Summary

2019/20 Actuals £'000	Service Areas	2020/21 Original Budget £'000	2020/21 Latest Approved £'000	2020/21 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	Public Protection							
253	Community Safety	170	394	315	Cr 79	1	Cr 67	0
133	Emergency Planning	134	134	137	3	2	11	0
670	Mortuary & Coroners Service	574	574	574	0		0	0
1,676	Public Protection	1,556	1,361	1,437	76	3	56	0
2,732	TOTAL CONTROLLABLE	2,434	2,463	2,463	0		0	0
318	TOTAL NON CONTROLLABLE	7	7	7	0		0	0
941	TOTAL EXCLUDED RECHARGES	973	973	973	0		0	0
3,991	PORTFOLIO TOTAL	3,414	3,443	3,443	0		0	0

Reconciliation of Latest Approved Budget

£'000

Original Budget 2020/21

3,414

Carry Forward Requests approved from 2019/20

Asset Recovery Incentivisation Scheme
 Asset Recovery Incentivisation Scheme

48
 Cr 48

Other

Virement from Housing to create a cross service support post
 Transfer of Electricity Budget to RCCM portfolio

31
 Cr 2

Latest Approved Budget for 2020/21

3,443

REASONS FOR VARIATIONS

The Covid-19 restrictions that have been in place for much of the time since 23rd March 2020 have had a significant impact on many of the Portfolio's services and these impacts are reported separately to the Executive as part of the quarterly monitoring update. It is not known how long current restrictions will remain or how these will be eased in the coming weeks and months. Nor it is clear what the longer term wider economic impacts will be and how this will affect services beyond this financial year. Projections continue to be refined and updated as the financial year progresses.

1. Community Safety Cr £79k

This service is forecast to underspend by £79k this financial year with £44k due to in year staffing vacancies, £25k relating to the current reduced requirement of the dog warden service and £10k due to a number of small underspends across supplies and services.

2. Emergency Planning Dr £3k

There are some additional staffing costs forecast of £11k this financial year relating to overtime and on call costs. There are a number of small variations across supplies and services budgets resulting in a £8k projected underspend.

3. Public Protection Dr 76k

Staffing is forecast to underspend by £95k due to a number of in year vacancies but all posts are currently being recruited to. Income generated from Houses in Multiple Occupation licencing is forecast to overachieve by £39k this financial year. The Scientific Investigations Programme is projected to underspend by £19k this year due to the minimal activity undertaken and the CCTV contract is projecting a small credit variation of £13k. Other transport and supplies and service budgets across the Division are forecast to underspend by a further £53k mainly to reduced expenditure as a result of officers not being on site for the majority of the financial year. A number of obsolete and old CCTV cameras now need replacing, and therefore by utilising the Division's overall underspend, 16 cameras can be replaced this financial year at a cost of approximately £295k.

Waiver of Financial Regulations:

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, no waivers over £50k have been actioned.

1) a 1 year extension of the Stray Dog service and Pest Control contract with SDK from 1st February 2021 to 31st January 2022. The annual contract value is £94k resulting in cumulative spend with SDK of £879k

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, no virements have been actioned.

Renewal, Recreation & Housing Budget Monitoring Summary

2019/20 Actuals £'000	Division Service Areas	2020/21 Original Budget £'000	2020/21 Latest Approved £'000	2020/21 Projected Outturn £'000	Variation £'000	Notes	Variation Last Reported £'000	Full Year Effect £'000
	PLACE DEPARTMENT							
	Planning							
Cr 19	Building Control	75	75	47	Cr 28	1	Cr 63	0
Cr 135	Land Charges	Cr 129	Cr 129	Cr 193	Cr 64	2	Cr 35	0
1,231	Planning	1,658	1,785	1,622	Cr 163	3	Cr 147	0
1,077		1,604	1,731	1,476	Cr 255		Cr 245	0
	Culture & Regeneration							
865	Culture & Regeneration	763	890	944	54	4	30	0
4,853	Libraries	4,794	4,782	4,820	38	5	39	0
110	Town Centre Management & Business Support	78	78	87	9	6	Cr 5	0
5,828		5,635	5,750	5,851	101		64	0
	Operational Housing							
888	Supporting People	1,019	1,019	698	Cr 321	7	0	0
8,870	Housing Needs	8,366	7,940	8,057	117	8	137	1,124
0	Enabling Activities	Cr 1	0	0	0		1	0
Cr 1,981	Housing Benefits	Cr 1,941	Cr 1,941	Cr 1,941	0		0	0
179	Housing Improvement	207	176	185	9	9	9	0
7,956		7,650	7,194	6,999	Cr 195		147	1,124
14,861	Total Controllable	14,889	14,675	14,326	Cr 349		Cr 34	1,124
12,732	TOTAL NON CONTROLLABLE	Cr 1,212	Cr 1,200	Cr 1,200	0		0	0
6,242	TOTAL EXCLUDED RECHARGES	5,904	5,904	5,904	0		0	0
33,835	TOTAL RR & H PORTFOLIO TOTAL	19,581	19,379	19,030	Cr 349		Cr 34	1,124

Reconciliation of Latest Approved Budget

£'000

Original budget 2020/21

19,581

Carry Forward Requests approved from 2019/20

Asset Recovery Incentivisation Scheme		85
Asset Recovery Incentivisation Scheme	Cr	85
IDOX System Implementation		22
Project X and IT Support Staff		105
Custom Build Grant		75
Custom Build Grant	Cr	75
Beckenham Library & Public Hall Feasibility Study		44
New Homes Bonus - Regeneration		73
Historic England - Crystal Palace Park Dinosaur Conservation		26
Historic England - Crystal Palace Park Dinosaur Conservation	Cr	26
Rough Sleepers Initiative Grant		5
Rough Sleepers Initiative Grant	Cr	5
Homelessness Reduction Grant		89
Homelessness Reduction Grant	Cr	89

Central Contingency Adjustments

Rough Sleepers Initiative Grant		104
Rough Sleepers Initiative Grant	Cr	104
Homeless Prevention Initiatives Grant	Cr	424

Other

R&M WW Leisure Centre (non controllable)		12
Next Steps Accommodation Programme grant (Rough Sleepers)		391
Next Steps Accommodation Programme grant (Rough Sleepers)	Cr	391
Transfer of Electricity Budget to RCCM portfolio	Cr	3

Budget Virement

Funding of a new Cross Service Support Admin post within PPE	Cr	31
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Latest Approved Budget for 2020/21

19,379

REASONS FOR VARIATIONS

The Covid-19 restrictions that have been in place for much of the time since 23rd March 2020 have had a significant impact on many of the Portfolio's services and these impacts are reported separately to the Executive as part of the quarterly monitoring update. It is not known how long current restrictions will remain or how these will be eased in the coming weeks and months. Nor it is clear what the longer term wider economic impacts will be and how this will affect services beyond this financial year. Projections continue to be refined and updated as the financial year progresses.

1. Building Control Cr £28k

The service is currently holding some vacant posts and these will be kept vacant in order to partly offset the reduction in income caused by the impact of Covid-19 on activity. Staffing is forecast at £49k under budget, partly offset by a projected overspend of £21k on supplies and services mainly due to recruitment costs for the Building Control Manager post. In accordance with Building Account Regulations and despite the additional adverse impact of Covid-19, it is assumed that the overall net deficit of £198k will still need to be drawn down from the earmarked reserve for the Building Control Charging Account, which would leave a deficit balance of £150k to be recovered in future years.

2. Local Land Charges Cr £64k

Staffing is forecast at £58k under budget, with other small variations resulting in a further £6k underspend. In accordance with regulations and as in previous years, it is assumed that any overall net deficit will be need to be drawn down from the Land Charges reserve, increasing the deficit to £24k to be recovered in future years.

3. Planning Cr £163k

Staffing is forecast at £100k under budget. There are also a number of variations across various running cost budgets, including the Local Implementation Plan which will be delayed until next financial year, resulting in a further underspend of £63k.

4. Culture Dr £54k

Within the Culture Division there is a £18k overspend forecast against salaries which mainly relates to maternity pay and additional costs of backfilling arrangements. Service managers will seek to mitigate these costs and other spending pressures in the Division by charging appropriate officer time to capital projects it is managing. The costs of cladding replacement at the Churchill Theatre and Central Library will result in a potential cost pressure of £37k to the service as the final scheme cost has exceeded the earmarked budget. Other minor variations within the Division result in an underspend of £1k this financial year.

5. Libraries Dr £38k

The Libraries contract is forecast to overspend by £50k this financial year as a result of an increase in pension contributions for staff that transferred at the commencement of the contract and for which a cap was agreed. Staffing is forecast to underspend by £7k and there is a further underspend of £5k on the Penge library rents.

6. Town Centre Management & Business Support Dr £9k

Town Centre Management is forecast to overspend this financial year by £9k due to minor variations in staffing and supplies and services.

7. Supporting People Cr £321k

The Supporting People budget is forecast to underspend £321k due to an in-year forecast underspend of £131k plus £190k credit relating to prior year provisions.

8. Housing Needs Dr £117k

Temporary accommodation budgets are currently projected to overspend by £275k. The projection is based on the number of current clients as at the end of Dec 2020, and an assumed increase of 20 clients each month for the next 3 months. This increased assumption (from the 5 per month assumed in the growth allocation in the 2020/21 budget) reflects an expectation of higher numbers of evictions later in the year.

At the start of the year the number of households in Nightly Paid Accommodation was 915. At the end of Dec 2020, the number had risen to 1,095 - an increase of 180. It is currently expected that numbers will increase to around 1,155 by the end of the financial year, at an average cost of around £6,200 per property per annum.

These numbers exclude other schemes like More Homes Bromley, Orchard & Shipman, ex-residential care homes, and the Bromley Private Sector Leasing Scheme. Once these have been included there are currently around 1,809 clients in temporary accommodation.

Housing Needs staffing budgets are currently forecast to underspend by £208k due to a number of vacancies.

The Travellers Site service is expected to overspend by £132k mainly due to a forecast shortfall of site fees income of £37k due to voids, forecast overspend of £55k on the grounds maintenance and utilities budgets and a one-off spend on fencing works costing £64k. These forecast overspends are partly offset by a forecast underspend of £16k on other running expenses budgets and underspend of £8k on the salaries budget.

Based on actual activity/pattern of spend to date, the furniture Storage budget is forecast to underspend by £98k.

The income from Choice Based Letting advertising is forecast to reduce by £12k due to reduced demand from Housing Associations.

Other net miscellaneous overspends of £4k relates to minor variations in running costs.

Summary of overall variations within Housing Needs:	£'000
Temporary Accommodation	275
Staffing	Cr 208
Travellers Sites	132
Furniture Storage	Cr 98
Choice Based Letting	12
Other net miscellaneous	4
Total variation for Housing Needs	<u>117</u>

9. Housing Improvement Dr £9k

The Housing Improvement budget is currently forecast to overspend by £9k mainly due to a underspend of £61k on salaries costs which is offset by a reduction of £64k in recharges to the DFG Capital scheme, an overspend of £6k on Software Licences and an overspend £1k on Supplies and Services.

Waiver of Financial Regulations:

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. Since the last report to the Executive, no waivers have been actioned.

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive, there has been a budget virement of £31k increased recharge from the Housing Improvement Team to the Capital Disability Facilities Grant (DFG) capital scheme to fund a new post Cross Service Support Administration post within Public Protection and Enforcement Services.

Resources, Commissioning & Contracts Management Portfolio Budget Monitoring Summary

2019/20 Actuals		2020/21 Original Budget	2020/21 Latest Approved	2020/21 Projected Outturn	Variation	Notes	Variation Last Reported	Full Year Effect
£'000		£'000	£'000	£'000	£'000		£'000	£'000
	CHIEF EXECUTIVE'S DEPARTMENT							
	FINANCIAL SERVICES DIVISION							
242	Director of Finance & Other	238	238	238	0		0	0
8,517	Exchequer - Revenue & Benefits and Payments & Income	7,998	7,996	7,843	Cr 153	1	Cr 80	0
393	Financial Accounting	582	581	520	Cr 61	2	5	0
1,359	Management Accounting	1,678	1,673	1,633	Cr 49	3	Cr 37	0
734	Audit	785	784	973	180	4	0	0
11,245	Total Financial Services Division	11,281	11,272	11,207	Cr 65		Cr 112	0
	CORPORATE SERVICES DIVISION							
5,407	Information Systems & Telephony	5,518	5,880	5,630	Cr 250	5	Cr 250	0
	Legal Services & Democracy							
381	Electoral	364	364	380	16	6	15	0
323	Democratic Services	359	359	303	Cr 56	7	Cr 50	0
1,036	Members Allowances	1,104	1,084	1,065	Cr 19	8	0	0
2,326	Legal Services	1,921	1,982	2,320	338	9	332	0
494	Procurement and Data Management	523	523	533	10	10	11	0
157	Management and Other (Corporate Services)	141	162	167	5		5	0
10,124	Total Corporate Services Division	9,930	10,354	10,398	44		63	0
	HR AND CUSTOMER SERVICES DIVISION							
1,839	Human Resources	1,835	2,127	2,123	Cr 4		Cr 5	0
	Customer Services							
981	Contact Centre	1,092	1,092	1,092	0		8	0
Cr 192	Registration of Births, Deaths & Marriages	Cr 114	Cr 114	Cr 126	Cr 12	11	0	0
2,628	Total HR & Customer Services Division	2,813	3,105	3,089	Cr 16		3	0
	CHIEF EXECUTIVE'S DIVISION							
194	CE - Consultation & Communication	196	196	198	2		3	0
755	Management and Other (C. Exec)	791	791	794	3		Cr 4	0
144	Mayoral	165	165	165	0		Cr 18	0
1,093	Total Chief Executive's Division	1,152	1,152	1,157	5		Cr 19	0
	CENTRAL ITEMS							
3,081	CDC & Non Distributed Costs (Past Deficit etc.)	1,870	1,870	1,870	0		0	0
11,319	Concessionary Fares	11,416	11,208	11,208	0		Cr 5	0
39,490	TOTAL CONTROLLABLE CE DEPT	38,462	38,961	38,929	Cr 32		Cr 70	0
5,720	TOTAL NON CONTROLLABLE	1,850	1,850	1,850	0		0	0
Cr 18,300	TOTAL EXCLUDED RECHARGES	Cr 17,837	Cr 17,837	Cr 17,837	0		0	0
26,910	TOTAL CE DEPARTMENT	22,475	22,974	22,942	Cr 32		Cr 70	0
	PEOPLE DEPARTMENT							
	Strategy and Corporate Projects							
267	Commissioning	271	271	204	Cr 67		Cr 78	0
288	Learning and Development	417	427	282	Cr 145		Cr 189	0
1,832	Strategy, Performance and Engagement	2,044	2,044	1,770	Cr 274		Cr 139	0
2,387	TOTAL CONTROLLABLE PEOPLE DEPT	2,732	2,742	2,256	Cr 486	12	Cr 406	0
209	TOTAL NON CONTROLLABLE	5	5	5	0		0	0
Cr 1,667	TOTAL EXCLUDED RECHARGES	Cr 2,746	Cr 2,746	Cr 2,746	0		0	0
929	TOTAL PEOPLE DEPARTMENT	Cr 9	1	Cr 485	Cr 486		Cr 406	0
	PLACE DEPARTMENT							
	Total Facilities Management							
2,433	Admin Buildings & Facilities Support	2,459	2,459	2,407	Cr 52	13	Cr 7	0
373	Investment & Non-Operational Property	198	194	166	Cr 28	14	5	0
1,101	Strategic & Operational Property Services	1,162	1,163	1,133	Cr 30	15	0	0
358	TFM Client Monitoring Team	406	568	554	Cr 14	16	Cr 13	0
Cr 1,522	Other Rental Income - Other Portfolios	Cr 1,571	Cr 1,571	Cr 1,497	74	17	74	0
1,905	Repairs & Maintenance (All LBB)	2,167	2,397	2,397	0		0	0
4,648	TOTAL CONTROLLABLE PLACE DEPT	4,821	5,210	5,160	Cr 50		59	0
10,206	TOTAL NON CONTROLLABLE	374	374	374	0		0	0
Cr 3,869	TOTAL EXCLUDED RECHARGES	Cr 3,629	Cr 3,629	Cr 3,629	0		0	0
Cr 1,214	Less: R&M allocated across other Portfolios	Cr 1,551	Cr 1,675	Cr 1,675	0		0	0
1,522	Less: Rent allocated across other Portfolios	1,571	1,571	1,497	Cr 74		Cr 74	0
11,293	TOTAL PLACE DEPARTMENT	1,586	1,851	1,727	Cr 124		Cr 15	0
39,132	TOTAL RESOURCES PORTFOLIO	24,052	24,826	24,184	Cr 642		Cr 491	0

Reconciliation of Latest Approved Budget		£'000
Original budget 2020/21		24,052
Carry Forward Requests approved from 2019/20		
Repairs & Maintenance (All LBB)		106
IS&T GDPR Staffing and Systems		132
IS&T COVID related increased contract costs		231
HR Training		21
HR Redecoration		13
L & D Funding to fund training for Adult Social Care (ASC) staff		10
Central Contingency Adjustments		
Drawdown of Merit Awards		200
Head of Estates and Assets post in TFM		35
Property Programme Management post in TFM		50
Disposals Surveyor in TFM		40
Legal Funding agreed by Exec Nov 2020		61
Additional Merit Awards as agreed by COE		50
Concessionary Fares budget adjustment	Cr	208
Other Budget Movements		
Transfer of Electricity budget from PPE, Env & RRH portfolios		33
Latest Approved Budget for 2020/21		<u>24,826</u>

REASONS FOR VARIATIONS

FINANCIAL SERVICES DIVISION

1. Exchequer – Revenue & Benefits and Payments & Income Cr £153k

Based on current staffing levels it is expected that there will be an underspend against staffing of £62k due to vacant posts. The Contract Monitoring Support Assistant post was filled in Q3 and a further review of Exchequer resources will be carried out in Q1 of 2021/22.

Expenditure in Supplies and Services is running under budget by around £70k in total; the main area of underspend to date has been against the business software budget.

Excluding the additional costs relating to the administration of Covid business grants for which new burdens grant is expected to fund, there is anticipated to be a small overspend against the Exchequer Contract costs of around £13k. Additional income of £34k has also been achieved, including recovered legal costs.

2. Financial Accounting Cr £61k

There is an underspend anticipated within Financial Accounting of £61k in total. £13k of this is due to a staff vacancy earlier in the year with a graduate trainee recruited in the last few months. There are further underspends within supplies and services totalling £48k.

3. Management Accounting Cr £40k

There is a £66k underspend projected due to staffing vacancies during the year, although one of these posts has now been filled. This is partially offset by additional expenditure on supplies and services budgets including costs associated with the upgrade of the Oracle financial system.

4. Audit Dr £189k

Additional further of £191k are anticipated in relation to external audit fees, due to the extensive ongoing work in respect of objections raised against previous years' annual accounts. This is partially offset against £2k of minor variations within the service.

CORPORATE SERVICES DIVISION

5. Information Systems & Telephony

As a result of additional demand for IT support and solutions to enable all staff to work from home during the Covid-19 restrictions, the service has incurred significant additional contract costs estimated to be between £200k and £250k. This is included in the overall monitoring of Covid-19 financial pressures reported separately. However, this was anticipated at outturn for 2019/20 and a carry forward budget of £221k was requested to address this spending pressure in this financial year. It is currently anticipated that the ongoing pressures can be managed within the existing budget for the remainder of the year.

6. Electoral Services Dr £16k

Government funding for the service has reduced by almost £60k on last year while the statutory duty to undertake an annual canvass of all properties in the Borough was still required by 1 December. The Cabinet Office has reformed the processes regarding this requirement with the intention to allow greater flexibility, however it is believed that any significant savings around the reformed canvass process in Bromley are unlikely. Therefore an overspend of around £16k for the service is currently anticipated for the current financial year.

7. Democratic Services Cr £56k

Staff costs within Democratic Services is anticipated to underspend by £49k due to a vacant post. There are further underspends within the service totalling £7k against various supplies and services budgets.

8. Members Allowances Cr £19k

The budget for monthly allowances is anticipated to underspend by £4k. There are further underspends within the service totalling £15k against various supplies and service budgets.

9. Legal Services Dr £338k

It is currently estimated that there will be an overspend of around £166k on Counsel fees and court costs in the Children's Services team. There is also an overspend of £261k anticipated on staffing for the year to cover continuing high levels of caseloads, £101k of which relates to Children's Services. Other variations of £57k are anticipated across the service as a whole including £38k of released provision no longer required.

Income received within the Planning team is currently up against budget and anticipated to be £32k over for the full year.

Legal Variances	Staffing	Other	Income	Counsel & Court Costs	Total
Core Service Budgets	261	-6			255
Demand-Led Budgets					
- Children's Services		-13		166	-13
- Commercial & Property		9			175
- Planning		-47	-32		-79
Total Variation	261	-57	-32	166	338

Additional resources were agreed by the Executive on 30 November 2020 for additional legal support to assist with ongoing increased caseloads, including Children's & Adults services. Consequently the budget for 2021/22 has been increased.

10. Procurement & Data Management Dr £10k

The team is fully staffed with no turnover currently anticipated, resulting in overspend of £10k on staffing budgets for the full year.

HR AND CUSTOMER SERVICES DIVISION

11. Registration of Births, Deaths & Marriages Cr £12k

There are minor underspends within Supplies and services totalling £12k.

PEOPLE DEPARTMENT

STRATEGY AND CORPORATE PROJECTS

12. Strategy and Corporate Projects Cr £486k

There is currently a forecast underspend of £486k for this division. This has arisen from staffing vacancies (£364K) that have been delayed in recruitment following the lockdown, and training courses that the service has not been able to deliver due to COVID-19 (£122k).

PLACE DEPARTMENT

TOTAL FACILITIES MANAGEMENT DIVISION

13. Admin Buildings & Facilities Support Cr £52k

Within Admin Buildings and Facilities Support there is a £7k of underspend within staffing. There are further underspends of £26k against supplies and services at the Civic Centre and £19k on utilities at the Walnuts offices.

14. Investment & Non-Operational Property Cr £28k

There have been underspends in supplies & services relating to Investment Properties totalling £28k.

15. Strategic & Operational Properties Cr £30k

There is an underspend expected in this service of £30k due to reduced contract costs against budget.

16. TFM Client Monitoring Team Cr £14k

Staff budgets are expected to underspend by £14k due to current salaries not being at the top of the budgeted allocations.

17. Other Rental Income - Other Portfolios Dr £74k

The closure of the Bertha James centre has reduced income against budget by £74k.

Waiver of Financial Regulations:

The Council's Contract Procedure Rules state that where the value of a contract exceeds £50k and is to be exempt from the normal requirement to obtain competitive quotations the Chief Officer has to obtain the agreement of the Director of Corporate Services, the Director of Finance and the Director of Commissioning and (where over £100,000) approval of the Portfolio Holder and report use of this exemption to Audit Sub committee bi-annually. The following waivers have been approved exceeding £50k in value actioned since the last report to the Executive:

1) To approve a two year extension to contract for Marsh Ltd to deliver the insurance brokerage service from 1st April 2021 to the 31st March 2023. This will increase the value of the contract to £81.8k since it began in 2010.

Virements Approved to date under Director's Delegated Powers

Details of virements actioned by Chief Officers under delegated authority under the Financial Regulations "Scheme of Virement" will be included in financial monitoring reports to the Portfolio Holder. Since the last report to Executive the following virement has been actioned.

1) £13,280 budget virement within Miscellaneous Expenses - Chief Execs Supplies & Services to fund CLA licence.

Allocation of Contingency Provision for 2020/21

Item	Original Contingency Provision	Allocations				Total Allocations/Projected for Year		Variation to Original Contingency Provision
		Previously Approved Items	New Items Requested this Cycle	Items Projected for Remainder of Year				
	£	£	£	£	£		£	
General								
Provision for Unallocated Inflation	3,636,000	200,000	50,000	90,000	340,000	(3)	Cr 3,296,000	
Increase in Cost of Homelessness/Impact of Welfare Reforms	1,825,000			0	0		Cr 1,825,000	
General Provision for Risk/Uncertainty	2,431,000			0	0		Cr 2,431,000	
Provision for Risk/Uncertainty Relating to Volume & Cost Pressures	2,182,000	363,000		44,000	407,000	(1)	Cr 1,775,000	
Growth for Waste Services	587,000			0	0		Cr 587,000	
Universal Credit roll out - Claimant Fault Overpayment Recoveries	750,000			0	0		Cr 750,000	
Deprivation of Liberty	118,000			0	0		Cr 118,000	
Planning Appeals - change in legislation	60,000			0	0		Cr 60,000	
Contribution to the Walnuts Development reserve	0	80,000		0	80,000	(2)	80,000	
TFM posts in RCCM	0	125,000		0	125,000	(3)	125,000	
Legal Funding	0	61,000		240,000	301,000	(3)	301,000	
Concessionary Fares budget adjustment	0		Cr 208,000	0	Cr 208,000		Cr 208,000	
Housing Development Fund	0		9,895,000	0	9,895,000		9,895,000	
Legal Costs	0		350,000	0	350,000		350,000	
Council Website	0		150,000	0	150,000		150,000	
National Living Wage	0		Cr 567,000	0	Cr 567,000		Cr 567,000	
	11,589,000	829,000	9,670,000	374,000	10,873,000		Cr 716,000	
Grants included within Central Contingency Sum								
Adult Social Care								
Grant Related Expenditure	210,000		210,000		210,000		0	
Rough Sleeping Initiative								
Grant Related Expenditure	104,000	104,000			104,000	(2)	0	
Grant Related Income	Cr 104,000	Cr 104,000			Cr 104,000		0	
Homeless Prevention Initiatives								
Grant Related Expenditure	424,000			0	0		Cr 424,000	
Grant related Income	Cr 424,000		Cr 424,000	0	Cr 424,000		0	
Tackling Troubled Families								
Grant Related Expenditure	628,000	348,202		589,598	937,800	(1)	Cr 309,800	
Grant related Income	Cr 628,000	Cr 348,202		Cr 589,598	Cr 937,800		Cr 309,800	
PrEP grant (Public Health)								
Grant Related Expenditure		52,330			52,330	(3)	52,330	
Grant related Income		Cr 52,330			Cr 52,330		Cr 52,330	
TOTAL CARRIED FORWARD	11,799,000	829,000	9,456,000	374,000	10,659,000		Cr 1,140,000	

Notes:

- (1) Leader April 2020
(2) Leader July 2020
(3) Leader November 2020

Allocation of Contingency Provision for 2020/21 (continued)

Item	Carried Forward from 2019/20	Allocations				Variation to Original Contingency Provision
		Previously Approved Items	New Items Requested this Cycle	Items Projected for Remainder of Year	Total Allocations/ Projected for Year	
	£	£	£	£	£	£
TOTAL BROUGHT FORWARD	11,799,000	829,000	9,456,000	374,000	10,659,000	Cr 1,140,000
Items Carried Forward from 2019/20						
Adult Care & Health Portfolio						
Social Care Funding via the CCG under S75 Agreements						
Improved Better Care Fund						
- Expenditure	2,765,753	2,765,753			2,765,753	(2) 0
- Income	Cr 2,765,753	Cr 2,765,753			Cr 2,765,753	0
Better Care Fund 2019/20						
- Expenditure	70,328	70,328			70,328	(2) 0
- Income	Cr 70,328	Cr 70,328			Cr 70,328	0
Public Health						
- Expenditure	1,534,074	1,534,074			1,534,074	(2) 0
- Income	Cr 1,534,074	Cr 1,534,074			Cr 1,534,074	0
Public Protection & Enforcement Portfolio						
Asset Recovery Incentivisation Scheme (ARIS)						
- Expenditure	132,763	132,763			132,763	(2) 0
- Income	Cr 132,763	Cr 132,763			Cr 132,763	0
Renewal, Recreation & Housing Portfolio						
Rough Sleepers Initiative						
- Expenditure	5,187	5,187			5,187	(2) 0
- Income	Cr 5,187	Cr 5,187			Cr 5,187	0
Homelessness Reduction Grant						
- Expenditure	89,000	89,000			89,000	(2) 0
- Income	Cr 89,000	Cr 89,000			Cr 89,000	0
Planning Strategy & Projects - Custom Build Grant						
- Expenditure	75,000	75,000			75,000	(2) 0
- Income	Cr 75,000	Cr 75,000			Cr 75,000	0
Historic England - Crystal Palace Park Dinosaur Conservation						
- Expenditure	25,763	25,763			25,763	(2) 0
- Income	Cr 25,763	Cr 25,763			Cr 25,763	0
New Homes Bonus - Regeneration						
- Expenditure	72,521	72,521			72,521	(2) 0
- Income	Cr 72,521	Cr 72,521			Cr 72,521	0
Children, Education and Families Portfolio						
Delivery Support Fund						
- Expenditure	18,074	18,074			18,074	(2) 0
- Income	Cr 18,074	Cr 18,074			Cr 18,074	0
Investing in Practise Grant						
- Expenditure	104,300	104,300			104,300	(2) 0
- Income	Cr 104,300	Cr 104,300			Cr 104,300	0
Extension of Virtual Heads						
- Expenditure	34,365	34,365			34,365	(2) 0
- Income	Cr 34,365	Cr 34,365			Cr 34,365	0
Reducing Parental Conflict						
- Expenditure	40,100	40,100			40,100	(2) 0
- Income	Cr 40,100	Cr 40,100			Cr 40,100	0
Tackling Troubled Families						
- Expenditure	542,798	542,798			542,798	(1) (2) 0
- Income	Cr 542,798	Cr 542,798			Cr 542,798	0
Resources						
Repairs and Maintenance (All Departments)						
- Expenditure	230,000	230,000			230,000	(2) 0
General						
L & D Funding to fund training for Adult Social Care (ASC) staff	10,000	10,000			10,000	(2) 0
Information Systems & Telephony - GDPR	132,000	132,000			132,000	(2) 0
Information Systems & Telephony	231,000	231,000			231,000	(2) 0
Human Resources - Redecoration	12,511	12,511			12,511	(2) 0
Human Resources - Training	21,000	21,000			21,000	(2) 0
Green Garden Waste - Debt Management System	120,000	120,000			120,000	(2) 0
Highways Projects - Lych Gate Road Footbridge	48,000	48,000			48,000	(2) 0
Arboriculture Management - Procurement of a Sonic Tomograph	30,000	30,000			30,000	(2) 0
Grounds Maintenance - Millwood Road Allotments Water Supply	30,000	30,000			30,000	(2) 0
Regeneration - Beckenham Library & Public Hall Feasibility Studies	44,460	44,460			44,460	(2) 0
Planning - Mobile Working through the IDOX System	22,000	22,000			22,000	(2) 0
Planning - Project X and IT Support Staff	105,000	105,000			105,000	(2) 0
North Lodge	79,000	79,000			79,000	(2) 0
Adult Education Match Funding	25,000	25,000			25,000	(2) 0
Total Carried Forward from 2019/20	1,139,971	1,139,971	0	0	1,139,971	0
GRAND TOTAL	12,938,971	1,968,971	9,456,000	374,000	11,798,971	Cr 1,140,000

Notes:

- (1) Leader April 2020
- (2) Relevant Portfolio Holder

APPENDIX 5

Description	2020/21 Latest Approved Budget £'000	Variation To 2020/21 Budget £'000	Potential Impact in 2021/220
Housing Needs - Temporary Accommodation	8,366	275	The full year effect of Temporary Accommodation is currently estimated to be £1,124k. This estimate only takes into account the projected activity to the end of this financial year and not any projected growth in client numbers beyond that point.
Assessment and Care Management - Care Placements	24,101	947	The full year impact of the current overspend is estimated at Dr £2,148k . Of this amount £1,301k relates to residential and nursing home placements and £847k to domiciliary care / direct payments . This is based on service user numbers as at the end of December, so is likely to change between now and the financial year end.
Learning Disabilities - including Care Placements, Transport and Care Management	36,951	79	The full year effect (FYE) is estimated at a net overspend of £1,958k which is considerably higher than the in-year overspend and this is broadly a result of two main factors: 1) The reduced costs that have been experienced in 2020/21 due to the impact of Covid have been assumed to be largely short term and non-recurrent and the FYE is based on services resuming to normal levels in 2021/22. There continues to be a considerable degree of uncertainty and this may not be the case. The situation will be kept under review. 2) The impact of growth pressures from transition and increased / new care packages has only a part-year impact in 2020/21 with a far greater impact in a full year. In addition, an element of the forecast continues to be based on assumptions for packages that have not yet started and the full year effect position will vary between now and the end of the year as things become clearer.
Mental Health - Care Placements	7,211	437	Based on current placements and assumptions there is a full year overspend of £703k anticipated on Mental Health care packages. This is partly due to a net increase in placements and care packages. The FYE assumes no further growth in costs or packages during the remainder of the year so the pressure may increase as the year draws to a close. The position will continue to be closely monitored with a view to reducing this pressure through effective management action.
Children's Social Care	35,968	3,469	The overall full year effect of the Children's Social Care overspend is a net £3,469k, analysed as Residential Care, Fostering and Adoption Dr £2,805k and Leaving Care costs of £664k.
Legal Services - Legal / Counsel Fees and Court costs	363	166	The expected overspend on counsel fees and court costs in 2019/20 was due to the continuing trend of high volume in child care cases. Case numbers had reduced in recent years but 2019/20 saw a significant increase with 70 sets of care proceedings being issued. If cases continue at that level the budget for 2020/21 will be inadequate and unsustainable in future years. Going forward specific funding bids may be made for major litigation or projects where internal resource will be insufficient, as was achieved for a complex childcare case for which £100k was secured to cover costs across 2019/20 & 2020/21. If volumes of child care cases reduce and there are good levels of staff retention that figure will start to reduce in 2021/22. However unlike most of London which is seeing a decrease in cases , case numbers in Bromley have risen It is difficult to predict what pressures will arise around litigation claims and similar which often arise at short notice or as a response to events which are unforeseen at this point in time. A review has been undertaken of the business and funding models for legal services to explore options to restore financial sustainability and additional budget of £183k has been agreed from 2021/22. The part year effect of this for 2020/21 is £61k and is included within the figures reported for Q3.

SECTION 106 RECEIPTS

Section 106 receipts are monies paid to the Council by developers as a result of the grant of planning permission where works are required to be carried out or new facilities provided as a result of that permission (e.g. provision of affordable housing, healthcare facilities & secondary school places). The sums are restricted to being spent only in accordance with the agreement concluded with the developer.

The major balances of Section 106 receipts held by the Council are as follows:

31st March 2020 £000	Service	Income £000	Expenditure £000	Transfers to/(from) Capital £000	Actual as at 31st Dec 2020 £000
<u>Revenue</u>					<u>Revenue</u>
175	Highway Improvement Works	20	-	20	175
0	Road Safety Schemes				-
8	Local Economy & Town Centres				8
70	Parking				70
2,151	Healthcare Services	84			2,235
43	Community Facilities				43
272	Other	87			359
<u>2,719</u>		<u>191</u>	<u>0</u>	<u>- 20</u>	<u>2,890</u>
<u>Capital</u>					<u>Capital</u>
4,038	Education	135			4,173
3,408	Housing				3,408
932	Local Economy & Town Centres			20	952
4	Other				4
<u>8,382</u>		<u>135</u>	<u>0</u>	<u>20</u>	<u>8,537</u>
<u>11,101</u>		<u>326</u>	<u>0</u>	<u>0</u>	<u>11,427</u>